Exhibitor Group Housing Policies

Room Block Guidelines

Room block allotments will be assigned based on exhibitors’ room block pick-up for the 2019 Annual Meeting: exhibitors will be allotted up to a 5% increase above actualized room blocks. Group requests of more than 50 rooms may be sourced to multiple hotels and are based on availability. President’s Circle Patrons receive priority housing.

➢ A 3-night minimum stay is required at the below hotels:
  o Conrad Washington DC
  o Grand Hyatt Washington
  o Hampton Inn Washington DC Downtown Convention Center
  o Henley Park Hotel
  o Marriott Marquis Washington, D.C.
  o Renaissance Washington DC Downtown Hotel
➢ Exhibitors must submit requests via the AUA2020 Exhibitor LinkCentral or in writing to aua@onpeak.com.
➢ Units for bedroom connectors to suites must be deducted from current room block.
➢ Email confirmations will be sent from aua@onpeak.com.
➢ Any exhibitors found booking multiple rooms via the online housing system using an incorrect housing registration type will be cancelled.

Hotel Payment Guarantee

Blocks must be guaranteed with a credit card. Hotel will charge all credit cards for all nights held in the room block as of Wednesday, April 1, 2020, or the room nights held upon receipt of the rooming list, whichever is greater. Checks are also accepted.

Name Assignments

Names can be assigned to individual reservations at a later date; however, all rooms must have names assigned by March 13, 2020. AUA and onPeak reserve the right to cancel reservations being held without names after March 13, 2020. Name changes will be accepted until April 23, 2020.

Cancellations

Groups may adjust the number of rooms held and the arrival and departure dates without charge until Wednesday, April 1, 2020. After this date, the room nights held are non-refundable.

Priority Points

➢ Five priority points are earned for using onPeak, the official housing partner of the AUA 2020 Annual Meeting.
➢ Five priority points are earned for utilizing 90% of reserved housing block (minimum of 10 rooms on peak night, 90% based on total room nights).
➢ A penalty of five priority points will be assessed for failing to actualize 90% of the room block (based on total room nights reserved).